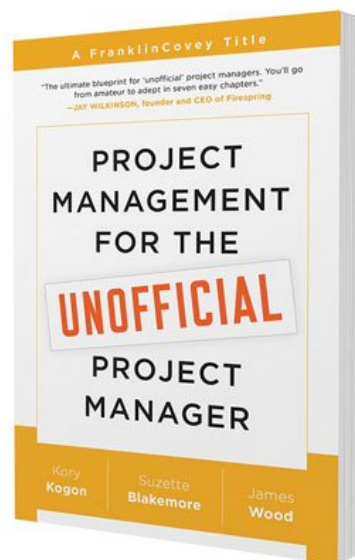
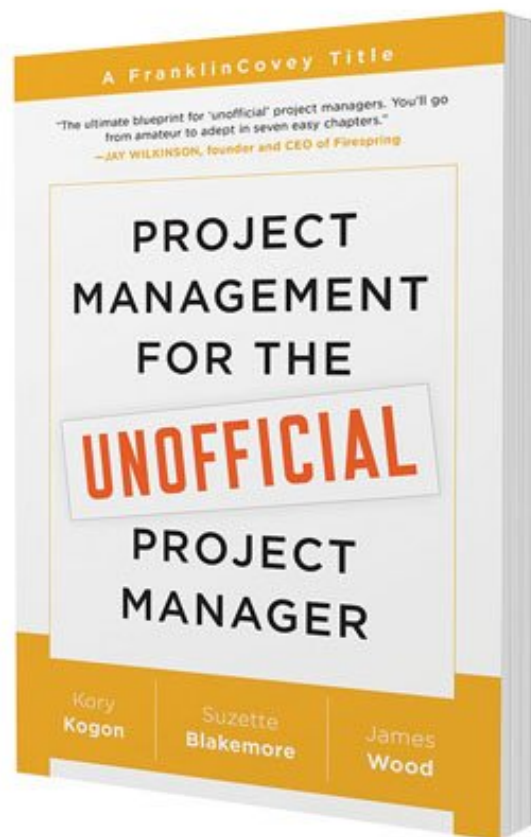


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No project management training? No problem!

In today's workplace, employees are routinely expected to coordinate and manage projects. Yet, chances are, you aren't formally trained in managing projects—you're an unofficial project manager.

FranklinCovey experts Kory Kogon, Suzette Blakemore, and James Wood understand the importance of leadership in project completion and explain that people are crucial in the formula for success.

Project Management for the Unofficial Project Manager offers practical, real-world insights for effective project management and guides you through the essentials of the people and project management process:

Initiate
Plan
Execute
Monitor/Control
Close

Unofficial project managers in any arena will benefit from the accessible, engaging real-life anecdotes, memorable "Project Management Proverbs," and quick reviews at the end of each chapter.

If you're struggling to keep your projects organized, this book is for you. If you manage projects without the benefit of a team, this book is also for you. Change the way you think about project management—"project manager" may not be your official title or necessarily your dream job, but with the right strategies, you can excel.

- Sales Rank: #13751 in Books
- Brand: Franklin Covey
- Published on: 2015-04-07
- Original language: English
- Number of items: 1
- Dimensions: 8.10" h x .80" w x 5.40" l, .84 pounds
- Binding: Paperback
- 256 pages

Features

- 5.5" W x 8.25" H x 0.6" D

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A Comprehensive Practical Guide

By Derek Brown

I have managed projects large and small over the years, both formally as a PM as well as informally. It's usually not easy, and certainly takes more discipline than most people would think. In order to be successful, I have had to develop my own tips and tricks - or what my peers call "best practices" - which have served me well. Stumbling through some incredibly complex projects created the need for me to develop my skills and it was painful. As a matter of self-preservation, I became an expert on the PMBOK, which helped immensely.

I wish I could have had Project Management for the Unofficial Project Manager years ago. It would have simplified a number of things for me. The basics are all there and simply described. There are well-placed references to PMBOK and other traditional project management staples, which are helpful but not obtrusively academic. This is a practical guide, and would serve all beginning to post intermediate project managers well. It's a well-done book, and if you have interest or need in learning this topic, you should carefully consider buying.

9 of 10 people found the following review helpful.

This book is Project Management 101

By Ian D. P.

If you are looking for "Project Management 101", you have found it. It's a quick, concise read that follows the PMI PEMBOK project management formula but breaks it down into just the essentials. If you are an engineer like me who occasionally has to manage a small project but find yourself thinking "There must be a better way!", this is the book for you.

It's also a great introduction to the PMI methods if you are considering studying for the PMP certification.

1 of 1 people found the following review helpful.

Perfect book for those of us who need PM skills but don't want to be become PMs

By James A

This book is fantastic!

Keep in mind it's purpose (which is pretty clear, but a reminder). This is NOT for people who want to be true Project Managers with a PMP after their name. This is for the rest of us who often have to act like a PM for smaller projects. This is the minimum 20% that I need for 80% of my projects (80/20) rule and it's just the right amount of content. Not too much, but not skimpy either.

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